



FIRESTOPPING FOREMAN

We are seeking a **highly reliable Firestopping Foreman** with relevant **experience** to work with a Major Scottish Construction Company on Contracts all over Scotland.

You will ideally be trained as minimum **NVQ Level 3 Passive Fire Protection**, fully fit, healthy and a non-smoker with a full clean driving license. The ability to work away from home for long periods if necessary is also essential. **Desirable: CSCS Card, IPAF, FIRAS Certified**

Role:

- Schedule Material deliveries to/on job sites when possible otherwise order material as needed but to coincide with monthly billings
- Schedule and Manage job site manpower
- Set expectations of productivity and quality daily
- Scope of work reviews/precons with job site personnel
- Review Safety Procedures and follow through
- Daily job site visits and attend weekly job site meetings (visits require communication with our customer before you leave job site). Utilize daily logs for documentation of site visits and any issues encountered.
- Keep all records up to date on our electronic job files emails
- Keep up with weekly manpower schedules
- Communicate with manager daily
- Capable of installing and training field personnel on proper installation. Job will require installing firestop assemblies on project site while supervising correct install of others
- Demonstrate successful completion of paperwork required on a typical commercial construction project (i.e. electronic daily reports, safety tool box talks, etc).

Knowledge and Experience:

- Can/has passed specific manufacturer firestop courses, e.g. Hilti Firestop Training
- Can provide a list of projects with customer names and contact information to confirm they have successfully managed and completed firestop scope of work in
- New construction
- Existing facility
- Proficient use of Microsoft Office tools (i.e. Excel, Word, PDF)

Candidate:

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists
- Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

Work Environment:

While performing the duties of this job, the employee is occasionally exposed to outside weather and job site conditions, which may include air borne particles, vibration, fumes and high places. The noise level in the work environment is usually moderate.

Hours of Work: Mon-Thurs 8.00am – 4.30pm and Friday 8.00am – 3.30pm (although there may be a requirement to work outside these hours where necessary).

Rate of pay - £Attractive/hr

CV's should be submitted along with written details outlining your suitability for the position and current remuneration to **Pauline Mercer, Group HR Co-ordinator, recruitment@ogilvie.co.uk** or send the details marked Private and Confidential to Pauline Mercer, Resource Coordinator, Ogilvie Group, Ogilvie House 200 Glasgow Road, Stirling FK7 8ES. **Closing date for applications is Friday, 28 October 2016**

Ogilvie Group is committed to equal opportunities and diversity for its employees, temporary workers and work seekers. Candidates are assessed on their individual merits and suitability to a position irrespective of race, gender, disability, age, faith or sexual orientation.